**Everett School Employee Benefit Trust**

# Agenda

**Wednesday, March 15, 2017**

**Community Resource Center**

**Port Gardner Room B**

**4:00 p.m.**

1. **Call to Order**
2. **Adoption of Agenda**
3. **Approval of Minutes from the February 15, 2017 Meeting**
4. **Financials – Darla Vanduren**

* Monthly report
* Becker Fourth Quarter 2016 Report

1. **Fiduciary Liability Insurance Renewal – Darla Vanduren**

* Review/approve Fiduciary Liability Insurance renewal

1. **Wellness Program – Shelly Henderson**

* Monthly report
* Reimbursement process to the district (Darla and Shelly)

1. **Consultant Report – Melanie Curtice**

* Trust roles and responsibilities
* RFP Process follow-up (timeline)

1. **Policy Revisions**

* Proposed revisions to Policy 491, Open Public Meetings (second reading and adoption)

1. **2017-18 Regular Meeting Calendar**

* Adopt annual regular meeting calendar for the upcoming fiscal year

1. **Upcoming April Meeting Agenda Items**

* Begin preliminary discussion with consultants on plan renewals (Sean)
* Review Operational Manual (Trustees)
* Investment Manager presentation (Becker & Jayson)

1. **Other**
2. **Adjournment**