**Everett School Employee Benefit Trust**

# Agenda

**Wednesday, March 15, 2017**

**Community Resource Center**

**Port Gardner Room B**

**4:00 p.m.**

1. **Call to Order**
2. **Adoption of Agenda**
3. **Approval of Minutes from the February 15, 2017 Meeting**
4. **Financials – Darla Vanduren**
* Monthly report
* Becker Fourth Quarter 2016 Report
1. **Fiduciary Liability Insurance Renewal – Darla Vanduren**
* Review/approve Fiduciary Liability Insurance renewal
1. **Wellness Program – Shelly Henderson**
* Monthly report
* Reimbursement process to the district (Darla and Shelly)
1. **Consultant Report – Melanie Curtice**
* Trust roles and responsibilities
* RFP Process follow-up (timeline)
1. **Policy Revisions**
* Proposed revisions to Policy 491, Open Public Meetings (second reading and adoption)
1. **2017-18 Regular Meeting Calendar**
* Adopt annual regular meeting calendar for the upcoming fiscal year
1. **Upcoming April Meeting Agenda Items**
* Begin preliminary discussion with consultants on plan renewals (Sean)
* Review Operational Manual (Trustees)
* Investment Manager presentation (Becker & Jayson)
1. **Other**
2. **Adjournment**